



## Recommendations related to the structure of the country assessment reports

### ***Cover page***

- Title of the country study including the Country/Territory
- Year (2017) and month (June) of publishing
- Logos of the organizations supporting the prepared study
- Template for the cover page will be send by SWG



## 1. INTRODUCTION (up to 1 page)

- *The introduction to cover the structure of the main headings of the country reports i.e. to be made as a short summary of the report*

## 2. FONT OF THE COUNTRY ASSESSMENT

- *The country reports should be prepared with Arial 11 font size*

## 3. NUMBER OF PAGES OF THE COUNTRY ASSESSMENT REPORT

- *The country assessment report should be 12 pages*

## 4. CASE STUDY

- *The case study should describe the process of the examples (the establishment of the cooperation among the local stakeholders, the idea for establishment and the process of establishment since the beginning, involved parties etc.)*
- *The message should be replicable*

## 5. TEMPLATE FOR THE CASE STUDY

- *Please use the template for describing the CASE STUDY send by SWG (proposed by Ms. Natalija Bogdanov)*

## 6. RECOMMENDATIONS TO COVER:

- *Recommendation for institutional set up improvements*
- *Recommendation for policy improvements*
- *Recommendation for the empowering local stakeholders*

## 7. CONCLUSIONS

- *To cover an information of the process of creation the conclusions, to be extracted from the text above*

## 8. STYLE OF WRITING

- *Pay attention to the style of writing – to be unified, to reflect the policy writing (short clear sentences)*

## 9. ANNEXES

- *Maximum 3 Annexes to be included covering the listed instructions in the outline:*
  - *References (including references on laws, annual regulations, decrees, acts; list links to the relevant projects, institutions)*
  - *List contacts of resource persons and organisations*
  - *Any other relevant info (maps, tables)*

## 10. DUE DATE FOR SUBMISSION OF THE FINAL DRAFTS

- *16th of JUNE, 2017*